Steps involved		
Identify which audiences to involve in the initiative	\rightarrow	Pre-launch work guidance on roll
Confirm who will be responsible for leading the initiative	\rightarrow	Comprehensive ImproveWell Cu
Confirm feedback method(s) (e.g. ideas, surveys, sentiment, one-way or two- way etc.)	\rightarrow	Continued cons feedback metho
Launch the initiative through the appropriate communication channels	\rightarrow	Communication Team
Capture feedback	\rightarrow	Capture feedba surveys, sentim
Review feedback and prioritise	\rightarrow	Review, tag, cat
Make improvements	\rightarrow	Assign a 3-step analyse survey
Close the feedback loop	\rightarrow	Chat about idea reports through
Evaluate	\rightarrow	Over time, make survey via the Ir

Using ImproveWell

orkshop with ImproveWell Customer Success Team provides ollout, timelines, processes and launch materials

ve training and materials provided for key stakeholder groups by Customer Success Team

nsultation with ImproveWell Customer Success Team to finalise nods

on tips and templates provided by ImproveWell Customer Success

back from target audiences via the ImproveWell platform's idea hub, ment tracker and insights modules

ategorise and prioritise feedback via the ImproveWell platform

p progress rating score to ideas in the central Improvement Log, y results and sentiment trends

eas, vote, publish interactive improvement updates and upload PDF h the ImproveWell platform

ke sure you reflect on the process improvements by sending a ImproveWell platform